MIAAA EXECUTIVE PLANNING MEETING

Tan-Tar-A

September 15-16, 2019

1. Call to order: 1:00pm, September 15 – Introductions - Meeting called to order by Todd S. @ 1:09 PM
   1. Discussion for Intent of the Organization
   2. Responsibilities of Board Members
2. Approval of Minutes from the 2019 Spring Meeting – Bill Deckelman
   1. Notes are available in the portal. Motion to approve by Josh Scott and 2nd by Mike Roth – passed
3. Approval of Treasurer’s Report – Keith Chapman/Brandon Clark
   1. Keith C. gave a review of the budget distributed to the group.
      1. Expenses are up due to the planning meeting in August (new event). Another area that went up was Education due to doing a better job of booking in the past.
      2. TRXC sent a check late so it made us appear to have deficit spending. The check showed up after the close of the fiscal year. This was the worst year in recent history with having checks coming in late (both conf. and membership dues). How can we do better? If District Reps. can let the schools know to pay by credit card if possible.
      3. Motion to approve by Andy M. and 2nd by Casey V. – passed
   2. Bonding of Treasurer
      1. Keith C. made a motion to Bond the Treasurer - Brandon C. as the Treasurer, 2nd by Josh S. - passed
   3. Appoint Audit Committee – Brandon, C. Andy M. and Andy H. will serve on the commmittee
   4. Mike Roth made a motion to approve the board insurance for this year – 2nd by Keith C. – passed
   5. Brandon C. provided a proposed budget for this year (located in the portal). Motion to approve the budget (w/ proposed changes) Casey V. – 2nd by Mike R. - passed
4. Conference Coordinator’s Report –Jeff Whitney
   1. Jeff W. distributed the breakdown of costs from the Spring Conf. (4% higher than last year). The cost per person was $146. 74 plus conference gift.
   2. Dates: April 4-7, 2020
   3. Room Reservations – Jeff will send out an email asking for the dates that each of us will be at the Spring Conf. – still need to pay for your room but this will secure your place at the resort.
5. Membership Report– Marty O’Hern (Josh Scott will cover 5 and 6 since Marty O’Hern is not present)
   1. 386 AD’s signed up through MSHSAA online registration. We received a $31,000 check from MSHSAA from membership.
      1. If you still need to complete it you can still go on the MSHSAA site and/or iwantregistered.com – membership and conf.
6. Executive Director Report – Marty O’Hern (Josh)
   1. Corporate sponsorship discussion – last year Marty raised $27,000 plus in donations and sponsorship. If you have a contact person that may be interested in being involved with the MIAAA get the contact name to Marty O’Hern.
7. Awards Coordinator Report – Margo Hurst
   1. Margo is no longer at Center H.S. – discussion about how to proceed with the status of this spot. Josh S. lead discussion about what it says in regards to this in the constitution. Group discussed leaving the position as is with Margo still taking the lead.
   2. District Awards Representative
   3. District AD of the Year – Qualifications
   4. MIAAA AD of the year – February
   5. Distinguished Service Awards – two from each district (changed to 1 going forward)
   6. 20 Year Recognition Awards
   7. 25 Year Recognition Awards
   8. 10 Year AD Certificates
   9. 15 Year AD Certificates
   10. NIAAA Award of Merit
   11. Gerald Linneman Lifetime Achievement Award – Nominations to Josh Scott before February meeting- Mike will present this info at Monday’s meeting
       1. ***Gerald Linneman Hall of Fame Achievement Award*** – discussion was lead by Mike McGurk (1 or 2 installed annually)
       2. DSA – discussed by Mike McGurk going from 2 to 1 from each District. Districts are not having a many non-paid volunteers and also the length of the banquet. Also looked at adding additional awards to replace.
          1. If a District already has 2 then they will do that this year but the others will only go with 1 this year.
8. Exhibits Coordinator Report – Andy Herbst w/ Brandon C.
   1. Fees – 375.00/single 640.00/double
   2. Other – anyone you do business with give them Andy H.’s contact and tell them about getting involved with the Spring Conf.
9. Mentoring Report- Jen Brooks
   1. A ton (approx.) of new emails but need to find a better way to identify who are the new AD’s. The list from MSHSAA was not great. If the District Reps can get Jen any names of new AD’s it would be very helpful. Using Zoom would be a great resource to connect with new AD’s. This has a small monthly fee.
      1. Keith C. made a motion to have Jen purchase Zoom for a 1 year trial – 2nd by Chris K. – passed.
   2. Feedback from new AD’s is that the training for the new AD’s needs to be way earlier.
10. LTC Coordinator Report – Don Rothermich & Doug Kuhlman Spring Conference 2019-20 LTC Offerings
    1. Summer AD Workshop 2019-20 LTC Offerings – 501, 506, 705 and ? (600)
    2. Fall and Summer LTC Coordinators Workshop – Sept and July in Indy
    3. Mike M. spoke about offering 706 Coaching Coaches to be Leadership Educators - LTC as the MIAAA Summer Workshop curriculum – could still offer some other courses at the Summer Workshop. Do you offer it as a $50.00 fee and sell it as a half price class (look for potential sponsorship). Could also apply for a grant through the NIAAA to help offset the cost. Motion made by Andy M. – 2nd by Andy H. – passed
    4. Thaddeus is stepping down from his position working with the MIAAA and LTC Courses.
11. CAA Exam Report – Mike McGurk
    1. CAA Scholarship – 1/district;
    2. CAA Exam - Will be offered at the Spring Conference, National Conference, Summer Workshop and Proctor U.
    3. Have added about 10 new courses available via webinar.
    4. CMAA can now be done as an oral project.
12. NIAAA Liaison Report
    1. Section V Meeting Report - Jeff Taggart
       1. Jack Graham – Lee Summit North and Katelyn Bell from Northwest House Springs
          1. Jake Casey was a runner up from Park Hills Central and Haden Trowbridge from Fulton
          2. Close to 40 entries – down a little from prior years.
13. Retired AD Coordinator Report – Jim Gagen
    1. Membership Dues - $35
    2. Retirees Breakfast
    3. 50/50 Ticket Sales Report (Susan D. and Kris K. – will help Del R.)
    4. Collection of Banquet/Luncheon Tickets Update
    5. Retired AD Updates – send Retired AD addresses to Jim Gagen
    6. Raised about $500 at the Summer Golf Tournament for the Scholarship Fund.
14. Tournament Coordinator Report –Jeff Starkweather
    1. Golf Tournament – 130 Golfers last year – 1675.00 to the Scholarship Fund
    2. Fishing Tournament – 16 and 320.00 to the Scholarship Fund
    3. Poker Tournament – 32 and 855.00 to the Scholarship Fund
15. MSHSAA Update – Kevin Garner
    1. A bill is floating around about not starting sports until the same day that schools are starting next year (August 24).
    2. New AD Training and MSHSAA 101 Mtg’s
    3. Class and District Assignments w/ Championship Factor
    4. Excited about the new State Cross Country Course (XC specific course)
16. MSHSAA Liaison Report – Keith Chapman
    1. No report given at this time.
17. NIAAA National Conference Discussion
    1. Gaylord National Resort & Convention Center….National Harbor, Maryland…Dec. 13-17
    2. Approval of Expenses for Attendees
       1. President, Past-President, President Elect, Exec. Director, Exhibits Coord., Awards Coord, NIAAA Liaison, Conference Coordinator, Treasurer, Secretary (will not attend – Mike M. will replace), Up to 5 delegates (Andy M., Don R., Kristen N., Jen B. and Doug K.)
       2. Room Share Philosophy – share a room or if you take your spouse then you pay half the cost.
    3. State Door Prize – 250.00 (Traditionally $100 Gift Cert. – Jack Stack BBQ and $150 cash)
    4. Hospitality Room Expenditures – 600.00 plus – Other Section V State?? Suite Availability? Andy H. motion to approve the hospitality expenses and 2nd by Brandon C. – passed
    5. NIAAA silent auction items – 2019 National Harbor, MD
18. Future Meeting Dates – document in the portal with details
    1. Executive Board – February 12, 2020, 6:30 pm, MSHSAA Office – 5 PM Dinner at Cheerleaders
    2. AD Advisory Board – February 13, 2020, 8:00am, MSHSAA Office
    3. Final Conference Planning Meeting – March 8, 2020, 4:00pm, Tan-Tar-A
    4. Final Conference Planning Meeting with Ann and Dennis---March 9th, 2020…..8:30 am
    5. President’s Reception – April 3, 2020, 7:00pm, Tan-Tar-A
    6. MIAAA Spring Meeting – April 4, 2020, 9:00am, Tan-Tar-A
    7. MIAAA Spring Conference – April 4-7, 2020, All Day, Tan-Tar-A
    8. Summer AD Workshop –Aug 3-4, 2020 MSHSAA Office
    9. MIAAA Fall Planning Meeting – September 20-21, 2020, Tan-Tar-A? Continue 2 weeks after Labor Day?
19. New Business
    1. District Reps Election For 2020: SC, SW, St. Louis , NE
    2. Other New Business
       1. Strategic Plan Review and Process Moving Forward (located in the portal)
          1. Todd S. went through and made changes/updates to the plan.
             1. Newsletter by Josh S. is awesome! If you have any content please forward to Josh.
       2. AD’s getting involved on national committees – strong group with being involved at the National Level. Mike M. spoke about not having representation from Section 5 / Missouri – to get involved you must fill out and application and turn it into Josh S.
       3. CMAA’s- less than 7 active AD’s in MO- How do we increase this?
       4. Summer Workshop Evaluations – MSHSAA – lots of positive feedback per Kevin G.
       5. Middle School AD of the year (nominate one per district and select one state winner) – not including 7-12 member AD’s
          1. Brandon C. made a motion to add MS AD of the Year – 2nd Darrell B. – passed
          2. Josh S. made a motion to name the award for Thaddeus H. – 2nd by Andy H. – passed (Spring 2021)
       6. New AD of the year (nominate one per district and select one state winner) – name the award for Roger Estes
          1. Andy H. made a motion to add the New AD of the Year (Roger Estes Award) – 2nd by Keith C. – passed (Spring 2021)
       7. Official of the year in each district – could you do this at the District Area Mtg.’s in the Fall and January – discuss further at the February Mtg.
       8. Regional Leadership Classes? November? We will try this again. Josh, Mike and Doug will organize what will be offered and get that to Doug.
20. Spring Conference Agenda Discussion - Dates April 4-7, 2020 (Doug Killgore)
21. Theme- (Education Based Athletics) Registration Fees
22. Gift for MIAAA Board Members – jacket w/ MIAAA logo
23. Conference Gift (Hoodie, L/S Polo, ¼ Zip) – Todd presented a few options
24. Presidential Reception – April 3, 2020, 7:00pm
25. LTC Offerings – Rothermich and Kuhlman (504 – Sat, 630 – Sat, 790 – Sun., 721 – Mon.)
26. Saturday Social – Whitney/Hamilton
27. Retired AD Breakfast – Gagen
28. District Leadership Luncheon – Keith Chapman – 2 reps/ district – send names in asap
29. Banquet
    1. Menu
    2. Set-up
    3. National Anthem (choir) – Camdenton – Whitney
30. Keynote Speaker – Doug Killgore-CMAA
31. Spouses Breakfast – Scott/ Schrader – (needs help – wife will most likely not attend) – Sunday 9 AM – Jeff W. wife will assist
32. Golf Tournament – Starkweather
33. Fishing Tournament – Starkweather
34. Poker Tournament – Starkweather
35. Tuesday Luncheon Menu – Whitney
36. Online Evaluation – M. McGurk – evaluations are in the portal
37. Programs: Printing and Proof Reading –Deckelman and McGurk with Jason West
38. Conference Correspondence – Todd S. and O’Hern – website, newsletter, MSHSAA blast
39. First Time Attendees – Sunday, 11:00pm – J. Brooks/J.Scott
40. MSHSAA Ballot Issues – Sunday, 3:00pm – MSHSAA Staff
41. Other Items
    1. Conf. price increase – Jeff. W. suggests a $10.00 increase to cover for the next 5 years. Is $10 enough with costs continually going up.
42. Future Conference Dates:
    1. Friday – Tuesday on all dates:
       1. April 9-13, 2021  (Easter April 4th)
       2. April 8-12, 2022 (Easter April 12)
43. Conference Schedule (see handout)

23. MSHSAA District Reps Meeting

Approx. 8:00 am on Monday, Sept.16, 2019

1. MSHSAA Hosts: Kevin Garner