**MIAAA Planning Meeting**

**September 18-19**

**Minutes – Josh Scott**

1. **Approval of Minutes** 
   1. Motion – Keith Chapman
   2. Second – Marty O’Hern
      1. All approved
2. **Treasurers Report – Keith Chapman**
   1. Ended last Fiscal Year - $29,262.28 in account – up approx. $10,000 from last year
      1. The $10,000 difference was made up in corporate sponsorships
      2. Conference expenses and bring in was similar
      3. Split hospitality suite at national was a large savings.
   2. Approval of Financial Report
      1. Motion – Mike McGurk
      2. Second – Chad Masters
         1. All approved
   3. Bonding of Treasurer
      1. Motion – Josh Scott
      2. Second – Marty O’Hern
         1. All approved
      3. Audit Committee
         1. Brandon Clark
         2. Steve Robertson
         3. Todd Schrader
3. **Membership Report – Keith Chapman**
   1. 389 total
   2. Conference up approx. 8
   3. NIAAA membership should go up dramatically
4. **Conference Coordinator Report – J. Whitney**
   1. Dates – April 8-11
   2. Conference expenses were up
      1. AV rental was up approx. 50%
      2. These are a must for the presentations
   3. Meal Costs – stayed within the budget
   4. Rooms last year were 910 rooms – minimum was 800 required
      1. Price for next year will be $106.90 per night – all taxes include
   5. Total cost per person was $140 if we charged for everything – great deal for them.
5. **Conference Evaluation Report – Josh Scott**
   1. Information is in the google docs for the evaluation
   2. They like the emphasis on the Why We Play
   3. The membership would like new options
6. **Membership Report – Marty O’Hern**
   1. 65-70 people signed up
   2. Dist Reps need to check on their regions people to pay their bill for charges
   3. We will not pay NIAAA dues until they pay.
   4. The payment to the NIAAA is done twice a year
   5. Marty will communicate with the NIAAA for any membership question
   6. We have paid our first payments for our $5,000 for our death benefit
7. **Executive Director Report – Marty O’Hern**
   1. Liability Insurance for the MIAAA Board
      1. This would cover the organization in event of injury at our conference
      2. We are in conversation with Horace Mann for cost associated
         1. General liability for the board
         2. Coverage for events at our conference
   2. Conversation to discuss with our legislation to make legislation for our members to become a CAA
      1. Mike McGurk is working with Doug Mirts with MASSP on possibilities of working in coordination for recognizing and encouraging the CAA and CMAA
   3. Voting and Delegate Conversation
      1. Addition of an At Large Conversation – will be voted on at the National Conversation
   4. Corporate Sponsorship
      1. Bronze, Silver, Gold and Platinum
      2. Ameritime, VNN and Clell Wade will all be back
      3. Need help with
         1. NEFF – Bill Deckelman
         2. HUDL
         3. Horace Mann – McGurk
         4. BSN - $500 – Josh
8. **Awards – Bill Deckelman**
   1. District Awards Representative – should have received fillable forms
   2. District AD of the Year – Qualifications – please go over with district
      1. Please make sure to take time posting the biographies
   3. MIAAA AD of the year – February selected by MIAAA Executive Board
   4. Distinguished Service Awards – two from each district
   5. 20 Year Recognition Awards
   6. 25 Year Recognition Awards
   7. 10 Year AD Certificates
   8. 15 Year AD Certificates
   9. NIAAA Award of Merit – **Mike McGurk, CMAA Lee’s Summit North**
   10. Gerald Linneman Lifetime Achievement Award –
       1. Nominees – Stan Kee, Tim Thompson, Thaddeus Hamilton
       2. Will be voted on by the Officers & Retired meeting at the February Meeting
9. **Exhibit Coordinator Report – Todd Schrader**
   1. 89 last year
   2. Ending time on Monday –
   3. Recommended the same early time as last year
   4. Only one negative rating for everything
   5. Marty hears positive things from all national conference
   6. Send Todd any information from our areas for him to recruit
10. **Public Relations – Cathy Shoup**
    1. Send Shoup to Cathy ASAP
    2. Anything from MSHSAA that they would like to send out
11. **Mentoring Report – Dory Smith**
    1. Started identifying early this spring
    2. 103 new AD’s this year; 20% of AD’s in the state
    3. She has been contacted a lot for questions and answers
    4. Great job connecting to the AD’s
    5. TGIF emails weekly
12. **LTC Coordinator Report – Don Rothermich and Thaddeus Hamilton**
    1. Spring Conference Course Offerings Review
    2. Summer AD Workshop LTC Offerings Review
    3. 627 – Scott Brown – would need to offer him lodging to teach the course
    4. 2018 CAA requirements changes
       1. Addition of 503
    5. 2018 CMAA requirement changes
       1. Addition of 510
    6. 5-year plan was put out by the coordinators
    7. 3 new courses will come out at Nationals
       1. Legal, technology and professional boundaries
    8. Don Rothermich was awarded the Jim Teff Recognition
       1. We get 3 free LTC courses one for the a new AD, the others for Dist. Reps
13. **CAA Exam Report – Mike McGurk**
    1. Not ready to roll out the electronic testing
    2. Hope is to give via online this spring conference
    3. Test review will be online too
    4. CAA Scholarship – each district gets one scholarship
    5. After they take the test and pass get to Keith
    6. Congrats to Darin Sehlke, Wellsville, who earned CAA
    7. Looking at alternative to CMAA possibilities
14. **NIAAA Liaison Report – Jeff Taggart** 
    1. Both of our scholarship winners finished 2nd at the Section V meeting
    2. Our conference and numbers of applicants were higher than other Section V states
15. **Retire AD Report – Jim Gagen**
    1. Conversation over the opportunity for insurance for retired members even if it mean raising dues
    2. They will support all of the fund raising opportunities again.
16. **MSHSAA Update – Kevin Garner and Todd Zell**
    1. Petitions – they have to be in Oct 15, signatures due by Dec 15
    2. New AD’s – moved to last week in Aug
       1. Bad – went over some stuff they needed earlier
       2. Good – they could ask better questions
    3. Why We Play – stared all new AD’s through the process
    4. We are short officials
       1. Need help keeping/recruiting
    5. There is a huge turnover in AD’s right now
    6. One year cycle for classifications
       1. Starting 18-19 school year
       2. Will increase the accuracy of the districts
       3. June number the year before – the year you are paid from the State
       4. Private Schools by the number they turn in
       5. May be released the second week of each season
       6. Soccer, Basketball and Track are difficult due to having different weekends for their state championships
    7. Start Date – hot topic about moving it back
    8. Home School continues to come up via legislation
       1. Sept 27 – Ad Hoc meeting on how credit can be earned – online and etc.
       2. Send ideas to Todd and Don
    9. Basic Training for students going into the armed services and their 14 days.
    10. Concussion insurance via MSHSAA – need to join in Sept for the voluntary insurance
        1. Concussion would be yearlong like the catastrophic.
    11. Physicals for Marching Band
    12. Pitch count is coming for baseball – in place Spring 2017
        1. Per game max and then rest according to how many
        2. USA baseball – 105 pitches per day then 4-days rest ex.
    13. Privet – they will do all 5 major handouts for MSHSAA – electronic database
        1. Schools can use these for free
        2. Set up fee for first times
17. **MSHSAA Liaison Report – Josh Scott** 
    1. move start day back
    2. limiting contact days vs. Why We Play
18. **NIAAA national Conference** 
    1. Nashville
    2. Conference App this year
    3. Approval of expenses
       1. Mike McGurk, Mark Mundell, Josh Scott, Marty O’Hern, Todd Schrader, Bill Deckelman, Jeff Taggart, Jeff Whitney, Keith Chapman, Dory Smith, Thaddeus Hamilton, Scott Harris,
       2. Delegates – Dory Smith, Cathy Shoup, Thaddeus Hamilton, Don Rothermich, Jeff Taggart
       3. Motion to approve – Keith Chapman
       4. Second – Jeff Whitney
          1. All Approved
       5. We need to either share rooms or they are responsible for ½ the room
    4. State door prize – same as usual
    5. Hospitality Room – Section V again
       1. Motion to approve $600.00 – Jeff Taggart
       2. Second – Josh Scott
          1. All approved
    6. Silent Auction -
19. **Future Meeting Dates Published**
    1. Executive Board – February 7, 2017, 7:00pm, MSHSAA Office
    2. AD Advisory Board – February 8, 2017, 8:00am, MSHSAA Office
    3. Final Conference Planning Meeting – March 5, 2017, 4:00pm, Tan-Tar-A
    4. President’s Reception – April 7, 2017, 7:00pm, Tan-Tar-A
    5. MIAAA Spring Meeting – April 8, 2016, 9:00am, Tan-Tar-A
    6. MIAAA Spring Conference – April 7-11, 2016, All Day, Tan-Tar-A
    7. Summer AD Workshop – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, MSHSAA Office
    8. MIAAA Fall Planning Meeting – September 17-18, 2017, Tan-Tar-A?  Realign 2 weeks after Labor Day?
20. **Website Discussion – Josh Scott**
    1. Big Teams has lowered expenses
    2. Gold Sponsor currently
21. **New Business**
    1. We need a conversation with MSHSAA in February to discuss the money for LTC courses during the summer meeting – meet with Stacy and Craig
    2. District Rep Elections
       1. KC, NW, SE, NE (1 year)
    3. Evaluations
       1. Overall very good – just a couple negatives, mostly on time
       2. Workshops were rated very good
    4. Getting involved on National Committees
       1. We need more – none in the que
    5. CMAA’s
       1. Less than 7 active AD;’s in MO
    6. Strategic Plan – Missouri
       1. Only state in Section V without one
       2. Can we create a plan to move forward
       3. Outline is in the Google Docs
       4. Committee Chairs
          1. Programs - Thaddeus
          2. Finance - Chapman
          3. Operations – Taggart
       5. Oversight – Marty O’Hern, Josh Scott, Mike McGurk
       6. Representation –
          1. 2 reps per each district
          2. 2 at-large reps additional
       7. First face to face meeting will be Spring Conference 2017
22. Spring Conference
23. Dates April 7-11, 2017
24. Theme-
25. Registration Fees - $240
26. Conference Gift - Backpack
27. Presidential Reception – April 7, 2017, 7:00pm
28. LTC Offerings – Rothermich and Hamilton
29. Saturday Social – Hamilton – Auditorium indoor seating
30. Retired AD Breakfast – Gagen
31. District Leadership Luncheon –Josh Scott– 2 reps/ district
32. Banquet
    * + 1. Menu – same as last year
        2. Set-up
        3. National Anthem (choir) –Camdenton? – Whitney?
33. Keynote Speaker – McGurk- Rob Miller, Proactive Coaching
34. Spouses Breakfast – Annie Potts and Barb Hammond
35. Golf Tournament – Hammond
    * + 1. Sycamore Creek is closing
        2. Marlin’s recommendation of returning to the Oaks
           1. Motion – Marlin Hammond
           2. Second – Marty O’Hern

All Approved

1. Fishing Tournament – Hammond – same as in past
2. Poker Tournament – Hammond – same as in past – 7:30
3. Tuesday Luncheon Menu – Whitney
4. Online Evaluation – Scott
5. Programs: Printing and Proof Reading –Harris, Deckleman, West
6. Conference Correspondence – website, newsletter, MSHSAA blast
7. First Time Attendees – Sunday, 11:00pm – Mundell
8. MSHSAA Ballot Issues – Sunday, 3:00pm – MSHSAA Staff
9. Other Items
10. Future Conference Dates:

* Friday – Tuesday on all dates:
* April 7 – 11, 2017  (Easter April 16)
* April 6 – 10, 2018  (Easter April 1)
* April 5 – 9, 2019  (Easter April 21)
* April 3 – 7, 2020  (Easter April 12)